

CONSTITUTION
of the
McGill University Sailing Team

ARTICLE I: Name of the Organization

The name of this organization shall be the McGill University Sailing Team, herein called the team.

ARTICLE II: Purpose

The purpose of the team shall be to promote interest in the sport of sailing and to foster intercollegiate sailing competition.

ARTICLE III: Membership

Membership in this team shall be open to all members of the McGill University Undergraduate Community.

Members will be selected through tryouts, which will take place at the beginning of the fall season.

Voting members are McGill student members only.

The Executive Committee will select a Team Coach and an Assistant Coach if seen fit. The Team Coach and Assistant Coach shall be members or non-members of the McGill University community, exempt from paying dues.

The Executive Committee will select an Advisor who will be a faculty member of the McGill University Community, exempt from paying membership dues and will become a non-voting member of the Executive Committee.

A member may be expelled from the team by a mandate of the Team Coach and/or a unanimous vote of the Executive Committee. The decision of the Team Coach takes precedence over the Executive Committee.

A member shall be expelled from the team after two minor infractions of the team bylaws. A student shall be expelled from the team after one major infraction of the team bylaws. This does not necessitate a decision of the Executive Committee. It is the responsibility of the Secretary to maintain accurate membership lists.

ARTICLE IV: Officers

Only McGill student members are eligible to serve as officers of the team.

The term of office will be for one year beginning immediately following the election. The election is to be held at the Annual Meeting. The Annual Meeting will take place at the end of the Fall season by November 30th of each year.

The officers must be elected by a simple majority of the voting membership during the election at the Annual meeting, with the exception of the Team Captain. The Team Captain will be appointed by the Team Coach. In the event of a tie, a tie breaking method approved by the Team Coach and the Team Captain will be employed. The nominations will be submitted to the officers one week or more before the Annual meeting. Organizing the election is the responsibility of the Team Coach and the Secretary. Election will be by ballot.

An officer may be impeached by a unanimous vote of the remaining Executive Committee. The decision may be vetoed by a two thirds majority of the voting membership.

The resignation of an officer will call for an upward succession of the first officer noted below with the lowest officer being appointed by the President with approval from the Executive Committee.

The President shall preside at all general and Executive Committee meetings. Shall be the team spokesperson and representative. Shall have power to create and disband special committees. Shall act as chairman of the Executive Committee. Shall oversee the budget committee, the Constitution Committee, the Publicity Committee and the Special Projects of the President.

The Team Captain shall be appointed by the Team Coach at every AGM. Shall act as team leader by advising and motivating his fellow teammates. Shall act as Team Coach when the latter is not available. Shall be the primary contact between the Team Coach and team. Shall be in charge of maintenance of team boats. This includes maintenance of membership participation as well as contracting for professional work to be done, maintenance of boat storage and work room, the transporting of boats to and from sailing location.

The Vice President will take minutes at all meetings, maintain files on team activities, handle all correspondence, especially a weekly team email and keep a complete membership listing. Shall act as chairman of the Publicity Committee.

The Treasurer shall collect all dues and act as agent in the collection and disbursing all funds as directed by the Executive Committee, the officers, and the Budget Committee. Shall make a report on the finances of the team at the Annual Meeting, Fall Meeting, and Spring Meeting. Shall act as chairman of the Budget Committee.

The Regatta Coordinator shall be in charge of intercollegiate racing which will include McGill's participation in the New England Intercollegiate Sailing Association (NEISA) and the Canadian Intercollegiate Sailing Association (CICSA), the selection of the teams to participate, transportation to and from racing location and lodging arrangements. Shall oversee the Regatta Committee.

The Fundraising Coordinator shall be in charge of organizing fundraisers and raising money for the team. Some fundraisers include but are not limited to: Loonie lines, bake sales, samosa sales and grocery bagging. Shall promptly impart raised funds to the treasurer for bookkeeping. Shall be a member of the Budget Committee.

ARTICLE V: Meetings

General Meetings are all meetings held for the general membership. A General Meeting shall occur once a month. Time to be decided by the Executive Committee.

The Annual Meeting will be the first General Meeting of the season. The purpose of the Annual Meeting includes:

1. To elect officers to serve for one year.
2. To receive reports by the Treasurer, and the chairman of each committee.
3. To transact such other business as may properly come before the meeting.

A simple majority shall be sufficient to decide any question, except approval on amendments to the Constitution when a two thirds majority of the voting membership shall be necessary.

Meetings will be in accordance with the McGill University Sailing Team Constitution and any subsequent amendments to the Constitution.

The Executive Committee should meet once a week during the Fall season, and however often deemed necessary during the off--season.

ARTICLE VI: Committees

The term of office for members of all standing committees will be from the time of appointment until the next Annual Meeting. Where upon they will be reappointed or replaced by new appointments.

The President shall have the power to create and disband such ad hoc committees as necessary to execute the work of the team.

All committees shall have the power and right to conduct their business as they deem appropriate as long as they remain within this constitution and the amendments to it. The officers shall act as an advisory body to all committees and do not have the power nor the right to require any committee to abide by any regulations unless explicitly stated or implied by the tone and beliefs of this Constitution and its amendments.

The Executive Committee shall consist of the Constitutional officers. The President of the team will serve as chairman. The Committee shall act in an advisory role to the officers. In addition the committee has the following specific powers and duties:

1. Shall have the power to impeach an officer. The vote of the remaining members of the committee is necessary.
2. Shall have the power to and must impeach an officer that the Executive Committee has received a request for impeachment about. This request for impeachment shall come from the general membership and will include the name and title of the officer being impeached, the reason(s) for the impeachment and shall bear the signatures of at least 50% of the voting membership.
3. Shall be responsible for administering, reviewing, and reporting to the officers on any long range plans. These are those plans undertaken by the team that will require in excess of one and one half fiscal years.
4. Shall have the power to call special meetings.

McGill University Sailing Team Constitution and any subsequent amendments to the Constitution will be adhered to during these meetings. A quorum shall consist of two thirds of the total membership.

The Budget Committee shall consist of a chairman and two members. The chairman shall be the Treasurer who will appoint two members, one of which shall be from the previous Budget Committee. The Committee shall prepare a budget for the next fiscal year and shall make recommendations to the Executive Committee and the officers as it deems necessary. The final budget proposal of the Budget Committee shall be presented to the Executive Committee and the officers prior to the Annual Meeting. A quorum shall consist of two of the three members, one of which is to be the chairman. Also, the Committee will meet as often as necessary to draw up plans for fundraising activities and executes thee plans.

The Regatta Committee shall consist of a chairman and three members. The Regatta Coordinator shall act as chairman. The Committee will meet as often as necessary to conclude the business of running McGill's

inter--club regattas and any intercollegiate regattas that McGill may host. The Committee shall choose an ad hoc Race Committee that will run each of these regattas. The Committee will meet as often as necessary to locate and secure transportation for the team to travel to and from its regattas. The Committee will also arrange for accommodation for travelling teams.

The Publicity and Recruitment Committee shall consist of a chairman and one member. The Secretary shall act as chairman. The Committee will be responsible for all publicity, both local and national in order to promote the activities of the team and recruit future team members.

ARTICLE VII: Financial

The Executive Committee sets the minimum dues structure for the team.

The Budget Committee may recommend that dues be set at a figure in excess of the minimum. Any figure in excess of the minimum must be approved by the Executive Committee and the officers and shall be set only at the Annual Meeting.

All members are subject to dues with the exception of the Advisor and Team Coach.

ARTICLE VIII: Bylaws

A set of bylaws shall exist for the protection, safety, and security of team members and the property of the yacht club. In addition, they may include any specific rules and/or regulations necessary to maintain the success and well being of the team.

The bylaws shall not be in conflict with the Constitution. The Constitution takes precedence over the bylaws in all cases and situations. Any infractions of the bylaws shall be dealt with in accordance to the practices laid out in the bylaws themselves.

Approval of the bylaws and amendments to the bylaws require unanimous vote of the officers of the Executive Committee.

Members may contest any and all bylaws by requesting the Executive Committee hold a hearing for the voting membership to voice their views and opinions. This hearing shall be held no later than three weeks following the request for said hearing. If following the hearing it is deemed necessary, a vote shall be held at the next General Meeting. A two thirds majority against the specific shall be necessary to remove it from the bylaws of the team.

Once a bylaw has been contested, it cannot be contested or amended to the bylaws (depending on the case) again for a period of one year. This is to say, should the first contest fail, it cannot be contested again for a period of one year, and should the first contest succeed, the specific bylaw cannot be amended to the bylaws by the officers for a period of one year.

ARTICLE XI: Approval and Amending the Constitution

Approval of the Constitution and Amendments to the Constitution requires a two thirds majority of the voting membership.

McGill University Sailing Team members may approve the Constitution by signing the Official Approval Form.

Approval of the Constitution and Amendments to the Constitution become effective upon approval by the McGill University Athletics Department.

AMENDMENTS